

# Hardin County Sheriff's Office

*Charlie Williams Sheriff*

100 Public Square, Elizabethtown KY 42701  
270-765-5133 Fax 270-737-4574



## Vacation House Check Request

Date Stamp Box

*Return this form to the Hardin County Sheriff's Office*

Date of Request \_\_\_\_\_

Name: \_\_\_\_\_ Home Phone \_\_\_\_\_

Residence Address:

Directions if needed: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date & time house will be vacant: \_\_\_\_\_ Returning \_\_\_\_\_

Phone or cell where you will be staying: \_\_\_\_\_

Location: \_\_\_\_\_

The following person(s) are authorized to enter the property in case of an emergency:

1. Name \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

2. Name \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Does the above named person(s) have keys to the property  Yes  No

Type of Property  Single Family Residence  Duplex  Condominium  Commercial

Do you have an alarm System?  Yes  No

If **Yes** Name and Phone # of Company \_\_\_\_\_

Describe vehicles or property left outdoors while on vacation:

1. Make \_\_\_\_\_ Model \_\_\_\_\_ Color \_\_\_\_\_ Year \_\_\_\_\_ Lic # \_\_\_\_\_

2. Make \_\_\_\_\_ Model \_\_\_\_\_ Color \_\_\_\_\_ Year \_\_\_\_\_ Lic # \_\_\_\_\_

3. Other Property: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Property Info: List all broken or torn screens, windows, doors and give locations.  
\_\_\_\_\_  
\_\_\_\_\_

Do you have timers on lights indoors, outdoors, or sprinklers  Yes  No if yes give locations and times  
\_\_\_\_\_  
\_\_\_\_\_

