

Hardin County Sheriff's Office

Charles A. Williams Sheriff

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How and when we hire at the Hardin County Sheriff's Office

The Hardin County Sheriff's Office hires from a list of applicants it generates the first quarter of each year. To become part of that list you must do the following:

1. Beginning in January each year a request for applications will be posted in the News Enterprise and Hardin County Independent. Applications can be picked up at the time stated in the newspapers. An application for you to print out is also posted on the SO webpage at www.hcky.org/hcso.
2. Fill out the application completely and attach the following copies:
 - a. A copy of your birth certificate
 - b. A copy of your high school diploma or the GED document.
 - c. A copy of your driver's license.
 - d. A copy of your social security card.

return to the address above with in the allotted time frame.

3. If deemed generally qualified you will then be sent a letter with the date and location of the physical agility test.
4. If you pass the physical agility test you will be given a date for the required written Test of Adult Basic Education. You must pass the TABE test with a minimum score of 70. At that time you will be put on our "Available to Hire" list. You may remain on the list for 1 year if not hired before that time.
5. Should you be offered employment you must be able to meet the following standards before you can actually be hired:
 - a. Must be 21 years of age.
 - b. You must not have been convicted of a felony.
 - c. Receive a favorable criminal background check.
 - d. You will be required to pass a medical exam with drug screening.
 - e. Receive a favorable credit history check.
 - f. You will be required to pass a polygraph.
 - g. You will be given and must pass a psychological screening

All documents are kept for a period of one year and then shredded.

Working to keep Hardin County safe for its citizens.